

# BROADGATE PARK

## STUDENT ARRIVAL GUIDE 24/25



BROADGATE  
PARK  
The place to be

+ 44 (0)1159518670  
broadgateenquiries@upp-ltd.com



University of  
Nottingham  
UK | CHINA | MALAYSIA

in  
partnership  
with



# YOUR CHECKLIST

## REGISTER AT THE UNIVERSITY OF NOTTINGHAM

Click [here](#) to complete your online pre-registration.

Please follow University guidance on registering.

## RESIDENTIAL EXPERIENCE TEAM (ResX)

Keep an eye out for the ResX Team who provide support and deliver events and activities to join in starting from welcome weekend and throughout the year! The courtyard is where they are based every evening 6-10pm. Follow them on @Uonresx to keep up to date.

## PARCEL LOCKERS

Search NG9 2RX to find Broadgate Park locker and add this to your address book.

UniDrop LOCKER  
All couriers are directed to use this if they are unable to get in touch with you whilst on site. Speak to reception for more information.

## COMPLETE THE E-INDUCTION

You will be invited to complete your online induction prior to your arrival. This will only take around 10 mins and will provide you with important information about life at Broadgate Park.

Please ensure that you choose your arrival slot once this has been complete.

## WI-FI

On arrival you will need to view available wireless networks and click on 'Glide'. This will grant you full access.

You do not need to register for your internet before you arrive.

## ENDSLEIGH INSURANCE

Included in your rent is basic contents insurance.

You can check and confirm your cover here and search UPP (Broadgate Park)

# PAYMENTS AND KEY DATES

Term 1 and deposit due  
**12th Sept 24**

Term 2 due  
**15th Jan 25**

Term 3 due  
**3rd May 25**

All payments must be made direct to the University via your [MyNottinghamHub](#). Please note that your accommodation invoices will not be visible until early September, however you can make payment without these. Alternative payment methods can be found [here](#).

If you are reliant upon a UK student loan please note that your £250 damage deposit plus a £250 initial rent payment must be paid by 12th September 2023. The remainder of the term 1 payment is due by 7th October 2024

# LICENCE DATES

**Undergraduates - 20th September 2024 - 25th July 2025**

**Postgraduates - 20th September 2024 - 12th September 2025**

**Semester 1 - 20th September 2023 - 24th January 2025**

**Semester 2 - 27th January 2024 - 20th June 2025**

# • YOUR ROOM

# YOUR ROOM

## STANDARD BEDROOM / LARGE STANDARD BEDROOM

### Items in the bedroom

Bed  
Curtains  
Wardrobe  
Desk & Chair  
Wi-Fi & Data Point  
Mirror

### Items in the communal space

Toaster  
Fridge  
Freezer  
Iron & Board  
Hob  
Microwave  
Kettle

**\*Corridor,  
Kitchen and  
Bathroom  
cleaned once  
a week**

Standard Bedroom - Single bed (Approx. 90x190 cm)  
Large Standard Bedroom-Small Double Bed (Approx.120 x 190cm)  
[Take a tour of our standard bedrooms](#)

## ENSUITE BEDROOM / LARGE ENSUITE BEDROOM

### Items in the bedroom

Bed  
Curtains  
Wardrobe  
Desk & Chair  
Wi-Fi & Data Point  
Mirror

### Items in the communal space

Toaster  
Fridge  
Freezer  
Iron & Board  
Hob  
Microwave  
Kettle

**\*Corridor and  
Kitchen  
cleaned once  
a week**

Ensuite Bedroom - Single bed (Approx. 90x190 cm)  
Large Ensuite Bedroom - Small Double Bed (Approx.120 x 190cm)  
[Take a tour of our Ensuite bedrooms](#)

## ENSUITE STUDIO / LARGE ENSUITE STUDIO

Bed  
Curtains  
Wardrobe  
Desk & Chair  
Wi-Fi & Data Point  
Mirror  
Kettle  
Hob  
Microwave Combination Oven

Fridge with chiller compartment  
Dedicated Ironing Room (within block)

**\*Corridor  
cleaned once  
a week**

Ensuite Studio - Single bed (Approx. 90x190 cm)  
Large Ensuite Studio - Small Double Bed (Approx.120 x 190cm)  
[Take a tour of our Ensuite studio bedrooms](#)

## TWIN ENSUITE STUDIO / LARGE TWIN ENSUITE STUDIO

Bed  
Curtains  
Wardrobe  
Desk & Chair  
Wi-Fi & Data Point  
Mirror  
Kettle

Hob  
Microwave Combination Oven  
Fridge with chiller compartment  
Dedicated Ironing Room (within block)

**\*Corridor  
cleaned once  
a week**

Twin Ensuite Studio -  
2x Single bed (Approx. 90x190 cm)  
Large Twin Ensuite Studio -  
2x Small Double Bed (Approx.120 x 190cm)  
[Take a tour of our Twin Ensuite Studio bedrooms](#)

# WHAT TO BRING

## BEDDING AND TOWELS

Bed Linen (Fitted Base Sheet, Duvet, Pillows and Covers)  
Hand Towel- Bath Towel  
Mattress Protector

## COOKING EQUIPMENT

Crockery (Plate, Bowl, Mug and a Glass)  
Sauce Pan / Frying Pan  
Baking Tray  
Tea Towels  
Cutlery and Cooking Utensils

## OTHER ESSENTIALS

Clothes Hangers (these are not provided)  
Warm Coat, Hat, Gloves and a Scarf  
Umbrella

## BEDDING PACKS

You will be directed through the online store to purchase a bedding pack when you log onto the Broadgate site to accept your offer/complete induction. You may also buy a bedding pack from the reception once you have arrived. The pack consists of a hand towel, bath towel, fitted base sheet, duvet, pillow and covers.

Single  
£40

Double  
£50

## VIEW OUR WHAT TO BRING VIDEO



# PROHIBITED ITEMS

## ANIMALS

## FAIRY LIGHTS

## CANDLES/INCENSE/JOSS STICKS

Or any item with a naked/covered flame

## CHIP PANS & DEEP FAT FRYERS

These are a high risk fire hazard

## CONVECTOR/FAN/HALOGEN HEATERS

Oil filled heaters are authorised

## OVER DOOR HANGERS

Do not use on your room door due to health and safety

## MINI FRIDGES

Medical fridges are available, please contact [broadgateenquiries@upp-ltd.com](mailto:broadgateenquiries@upp-ltd.com) to arrange

Room visits are carried out twice a year by the Residence Team. If prohibited items are found during visits, this will be raised as a concern and a cause of action will be agreed upon

If you wish to bring a rice cooker or air fryer please ensure this is kept ONLY in your communal kitchen (studio excluded)

# USING YOUR SPACE SAFELY

## VIEW OUR VIDEO ON SAFE USE OF UK POWER OUTLETS



## PREVENTION MEASURES

For safety reasons, our detection devices are highly sensitive and can be triggered by smoke, excessive steam or even aerosols.

Close bathroom doors when showering.

Never leave cooking unattended and always ventilate the area with the cooker hood and open windows. Smoking, vaping, naked or covered flames and deep fat fryers are not permitted.

## GENERAL SAFETY TIPS

Always carry your keys and keep them safe.  
Never give your keys to anyone else.

Be aware of strangers on the premises. If you're not sure who someone is, please feel free to alert staff.

Always lock your door when you're going out and keep it closed at all times, even if you are just nipping to the kitchen/bathroom.

If you see anything suspicious, report it to staff as soon as possible.

If your room is at ground level or easily accessible from the ground, make sure your windows are shut before you go out. Windows will only tilt outwards and should not open fully.

If any fire doors are faulty please report this to staff.

# FIRE SAFETY

## WHAT YOU NEED TO KNOW



### IDENTIFY YOUR FIRE ASSEMBLY POINT

(these are displayed in your flat)



## IF YOU DISCOVER A FIRE



Raise the alarm and inform reception or the fire brigade without delay.

- Always treat all alarms as serious if they sound for longer than 60 seconds.
- Evacuate the building as quickly as possible.
- Make sure your flat mates have heard the alarm.
- Make your way quickly to the fire assembly point.
- Do not re-enter the building until it has been declared safe to do so.

## FIRE ALARM TEST



Fire alarms will be tested on a weekly basis every Thursday. You will not have to evacuate the building unless the alarm continues to sound for more than 60 seconds. In this case follow the evacuation procedures to the assembly point.

## FIRE EQUIPMENT

Emergency equipment is in place for the safety of all residents. Tampering with emergency equipment i.e. fire alarms, emergency exits (wedging open flat doors), covering detectors are serious criminal acts which not only have potential to endanger lives but invalidate your insurance.

Acts of this nature are in breach of your licence agreement and may result in your removal from your accommodation.

Residents and guests are reminded of the importance of fire doors. Should you discover any faults or damage please report immediately via the Home@Halls App or visit reception in person.

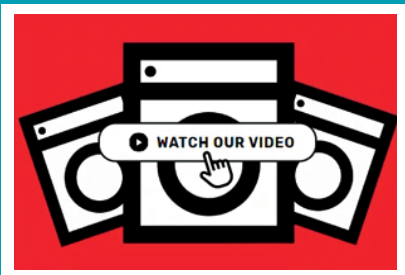


FIRE DOORS SHOULD REMAIN CLOSED AT ALL TIMES AND SHOULD NOT BE WEDGED OPEN. DOING SO WILL POSE A SERIOUS SECURITY AND FIRE RISK.

SHOULD YOU BECOME AWARE OF A FIRE OR A HAZARD THAT COULD DEVELOP INTO A FIRE, PLEASE CONTACT RECEPTION IMMEDIATELY.



## LAUNDRY



Our main laundry is located next to the reception. All of the laundry rooms operate on the Circuit Go app or you can use the payment machines in the laundry.

All laundries are £3.50 to wash and £1.50 to dry.



## BIKE STORAGE



We have multiple bike storage areas across site. Please come to the reception to register and get a tag for your bike.

You will then be given access via your block access card. Only students using the bike sheds have access.

Bike storage is free to all students.

## POST AND PARCELS



Each flat has a shared mailbox which Royal Mail can access for delivery of letters and small parcels. Always include a contact number for packages so delivery drivers can contact you. For delivery to our amazon vine locker (located in the amenities building) add 'vine' to your address book. If the UniDrop multi courier parcel locker has been used for your deliveries you will be notified by text.

## PARKING



Parking permits are available for £300 per year. Click [here](#) to download an application form. Fixed penalty notices of £75 will be applied to non-permit holders or anyone failing to display a permit.  
(Parking regulations do not apply during intake)  
ALL visitors must report to the reception.

# THE LOCAL AREA

## ALBION HOUSE AND BROADGATE PARK

Albion House and Broadgate Park are both located in the lively Nottingham suburb of Beeston. As well as using excellent local facilities you may want to head into the city or find the quickest route to campus. The following links provide a short insight into your local area.

## ALBION HOUSE BROADGATE PARK

### SUPERMARKETS

#### Tesco Extra (Beeston) NG9 2WJ

Mon - Sat 6am - 12am  
Sun 11am - 5pm  
0.4 miles from Albion  
0.8 miles from Broadgate

#### Sainsbury's (Beeston) NG9 2LA

Mon - Fri 8am - 10pm  
Sat 7am - 10pm  
Sun 10am - 4pm  
0.1 miles from Albion  
0.4 miles from Broadgate

#### Lidl (Beeston) NG9 2NG

Mon - Sat 8am - 10pm  
Sun 10am - 4pm  
0.2 miles from Albion  
0.9 miles from Broadgate

#### Co-op (Beeston) NG9 2GJ

Mon - Sun 7am - 10pm  
0.7 miles from Albion  
0.2 miles from Broadgate

### TRANSPORT

DG Cars  
0115 9500 800  
dgcars.co.uk



Albion House and Broadgate Park are in close proximity to a number of major bus routes heading into the city and Beeston. The tram is also easily accessible.

[UoN Hopper Buses](#)  
[UoN Hopper Bus Information](#)

[Trent Barton's Indigo Service](#)  
[trentbarton.co.uk/services/indigo](http://trentbarton.co.uk/services/indigo)

[Nottingham City Transport's 36 Service](#)  
[goo.gl/GP0zJe](http://goo.gl/GP0zJe)

[Nottingham Express Transit's Tram Service](#)  
[thetram.net/](http://thetram.net/)

# THE LOCAL AREA

## CLOISTER HOUSE

# USEFUL INFORMATION

Welcome to Dunkirk, home to Queens Medical Centre, Showcase Cinema and a great student pub, The Johnson Arms. Cloister House is in the heart of this community favoured for pubs, takeaways and the Redfield way entertainment park.

## CLOISTER

### SUPERMARKETS

Tesco Express (Castle Boulevard)  
NG7 1SA  
Mon - Sun 7am - 11pm  
0.6 Miles from Cloister House

Sainsbury's (Castle Marina)  
NG7 1GX  
Mon - Fri 7am - 11pm  
Sat - 7am - 10pm  
Sun 10am - 4pm  
0.6 Miles from Cloister House

Premier Leengate Convenience  
NG7 2LX  
Mon - Fri 9am - 7.30pm  
Sat - 9.30am - 7pm  
Sun 9.30am - 4pm  
0.3 Miles from Cloister House

### TRANSPORT

DG Cars  
0115 9500 500  
dgcars.co.uk



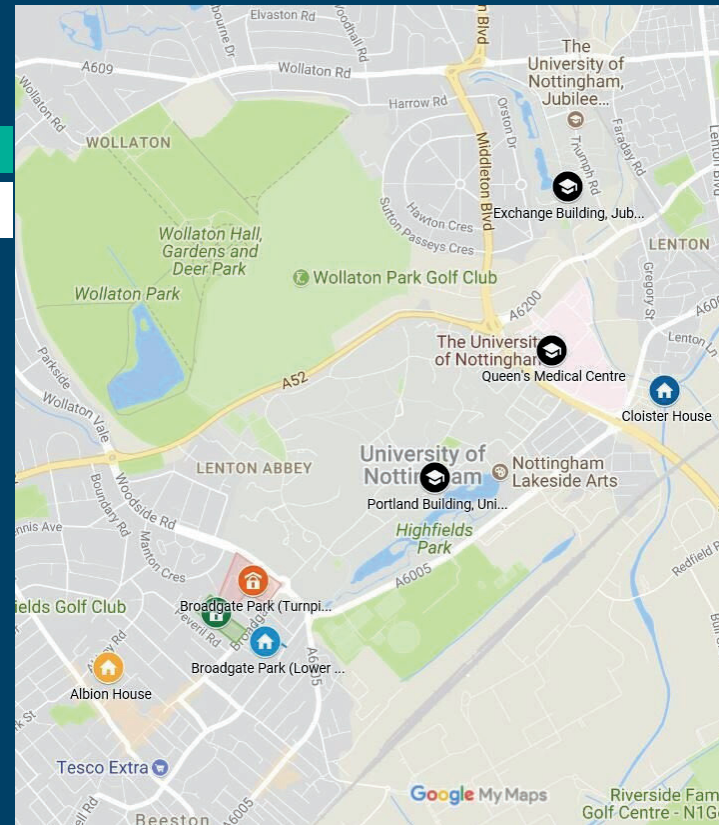
Cloister House is in close proximity to both the major bus routes and tram line.

[UoN Hopper Buses](#)  
[UoN Hopper Bus Information](#)

[Trent Barton's Skylink Service](#)  
[trentbarton.co.uk/services/skylinknottingham](http://trentbarton.co.uk/services/skylinknottingham)

[Nottingham City Transport's 34 Service](#)  
[goo.gl/6cajX9](http://goo.gl/6cajX9)

[Nottingham Express Transit's Tram Service](#)  
[thetram.net/](http://thetram.net/)



### HOTEL & B&B'S



VIEW SHORT TERM  
ACCOMMODATION  
IN NOTTINGHAM

# OUR MESSAGE TO YOU

A warm welcome to you all from the Broadgate Park team.

It's now time to look forward to a year that makes wonderful memories.

We hope you enjoy your stay with us and what Nottingham has to offer.



Submit your  
room  
inventory

What's  
happening  
at your halls

Follow the onboarding email  
to download our app



home at halls

Log a  
maintenance  
issue

Give  
feedback

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